



Making the City of Karratha a safer place to live

QUARTERLY REPORT

July 2014
to
September 2014



INTRODUCTION

The Cleansweep Taskforce was formed in 2010 in response to a Community Needs & Satisfaction survey that showed crime and safety issues were a high priority for our community. The Taskforce is responsible for administering the community safety and crime prevention function for the City of Karratha.

TASKFORCE MEMBERSHIP & MANAGEMENT

The Cleansweep Taskforce comprises representatives from the City of Karratha, WA Police and its funding partners, Rio Tinto and the Woodside operated North West Shelf Project. This membership comprises the 'Steering Group'. Terms of Reference have been established which provides mandatory requirements and direction for the Taskforce. The Taskforce and its associated initiatives are managed by the City of Karratha's Community Safety Coordinator. Monthly Cleansweep Taskforce meetings are held, which were attended by steering group members. These meetings are minuted, with copies of the minutes provided to Cleansweep steering group members.

FUNDING

Funding for the operation of the Cleansweep Taskforce and the associated initiatives has been provided through sponsorship and grant funding provided by Rio Tinto, Woodside operated North West Shelf Project and budget allocations from the City of Karratha. When opportunities arise, grant applications are made to various organisations to provide additional funding support to projects.

KEY INITIATIVES & PERFORMANCE MEASURES

Key initiatives for the City's community safety and crime prevention function are contained in the City of Karratha Operational Plan 2014 – 2015 and focus on the target areas of:

- Crime Prevention/Anti-social Behaviour Management
- Graffiti Management
- Litter Management
- Alcohol Management
- Road/Vehicle Safety

The Cleansweep Taskforce focusses its activities in line with the City of Karratha Operational Plan which is underpinned by the Cleansweep Strategic Plan 2011 to 2015.

A community workshop was held in 2013 to review the Operational Plan and its associated initiatives. Representatives from key community groups, business organisations, the resources sector and government & non-government agencies attended the workshop. The outcomes of the workshop were used to develop initiatives to be implemented in subsequent Cleansweep Operational Plans, to ensure that key initiatives associated with the target areas were aligned with community expectations.

INITIATIVE OVERVIEW

Following is an overview on the progress on the various initiatives and projects that have been undertaken or continued during the first quarter (July 2014 to September 2014) for the 2014 - 2015 financial year.

CRIME PREVENTION/ANTI-SOCIAL BEHAVIOUR MANAGEMENT

Manage Crime prevention/anti-social behaviour through providing support to initiatives that promote safe community behaviour

Related City Theme/Goals: Our Community – Diverse and Balanced – We will further develop and maintain the infrastructure and facilities to create aesthetically attractive and liveable towns which will develop into more diverse and balanced communities

Cleansweep Taskforce Strategic Goal: We will engage with stakeholders to build a community where crime and anti-social behaviour is not accepted.

Ref ID (Corporate Business Plan 2012-2016)	Services	Actions required What services will Cleansweep offer to make this happen?	Timeframe		Budget		Performance Measures	Performance Progress
			Planned completion	Actual	Planned	Actual		
1.f.5.1	Facilitate initiatives to promote community safety in relation to crime	Complete installation of Stage 1 CCTV network for Karratha	Oct 2014		\$195,000 (Grant from POCA, WAPOL, NWSP)		Determine positions for additional CCTV cameras and security lighting in consultation with stakeholders	Delayed / Delays anticipated
		Install signage to support CCTV installations	Oct 2014		\$3,000 (631633)		Signs installed as required	Delayed / Delays anticipated
		Investigate suitable locations for additional cameras for Karratha CCTV network	Ongoing		\$Nil		Meet with stakeholders to identify locations	Delayed / Delays anticipated
		Source funding for installation of additional cameras for Karratha CCTV network	Ongoing		\$Nil		Source and secure funding to progress installations	Delayed / Delays anticipated
		Upgrade lighting in park/s	Aug 2014	Aug 2014	\$25,000 (grant from WAPOL)	\$25,000	Lighting upgrade completed Grant evaluation completed	Completed
		Installation of lighting upgrades along footpaths in consultation with key stakeholders	Aug 2014		\$250,000 (Strat. Projects)		Lighting upgrade completed	Delayed / Delays anticipated
		Participate in community events to promote Cleansweep Taskforce initiatives	Ongoing		\$5,000 (631631. 3101)		Participate in at least 2 community events	On Target
		Purchase variety of branded promotional items for	Oct 2014		\$15,000		Selection of promotional items purchased	Not Started

		distribution at community events	Mar 2015		(631631.3101)		Scale of distribution	
		Implement motorcycle lock subsidy initiative	Dec 2014 May 2015		\$7,000 (631631.3101)	\$7,200	Uptake from community members on initiative	On Target
		Develop & implement 'Bike Lock' flyer	Nov 2014		\$1,500 (631631.3101)	\$795	Uptake from community members on initiative	On Target
		Implement bicycle lock giveaway initiative	Dec 2014 May 2015		\$10,000 (631631.3101)		Uptake from community members on initiative	Not Started
		Develop & implement 'Lock it or Lose it' campaign	Aug 2014		\$5,000 (631631.3101)		Uptake from community members on initiative	Not Started
		Develop & implement crime prevention information flyers	Sep 2014		\$3,000 (631631.3101)		Pamphlets printed	Not Started
		Provide information to Community Association meetings	Ongoing		\$Nil		Relevant information provided to community assoc.	On Target
		Provide information input in eWatch program/newsletter	Ongoing		\$Nil		Increase in subscription recipients Distribution of quarterly newsletter	Not Started
		Facilitate painting of property street numbers on kerb of residential properties	Sep 2014 Mar 2015		\$40,000 (631631.3100) \$20,000 (631631.3100)	\$23,496	Residential property street numbers painted on property kerbs	On Target

PERFORMANCE NOTES

- Progress on CCTV installation was halted following the decision not to award a contract. A report was submitted to the Council outlining CCTV installation status and also direction on progressing CCTV installation, resulting in a resolution that CCTV will be installed on four City facilities (Pegs Creek Pavilion, Millars Well Pavilion, Frank Butler Community Centre, The Youth Shed and Skate Park), which have been subjected to vandalism and graffiti regularly. These facilities have had additional lighting installed, though this has had little effect on deterring offences.
- Work will recommence on a new Request for Quote to secure contractors to undertake works for CCTV installation.
- The draft CCTV MOU has been amended and resent to WA Police for execution.
- The footpath lighting installation has been completed through the Michael Lewandowski Park, Millars Well. Additional footpath lighting was also installed from Millars Well oval to the park and from the Gawthorne Drive through to Strickland Drive, Millars Well as part of the footpath lighting program from 2013/2014 budget. Additional footpath lighting is to be installed in Millars Well and Bulgarra, though works are expected to be delayed until early 2015, pending receipt of a lighting design. Works can then progress to tender.
- The motorbike lock campaign was launched at the FeNaCl Festival at the Northwest Honda stand. Response from the community was very positive, with the majority of the extra heavy duty locks selling within a few weeks of launch and in preference of the heavy duty locks. Subsidised locks are available for purchase from Northwest Honda and Roebourne Post Office. Additional stocks of extra heavy duty locks have been purchased in preparation for Christmas.
- The Cleansweep Taskforce participated in the FeNaCl Festival, with information available from Northwest Honda and City of Karratha stands.
- Kerb numbering has been completed. All residential properties within the City have a reflective number painted on the kerb. Feedback from emergency services has been very positive as properties are now more easily identified especially during the night.



GRAFFITI MANAGEMENT

Manage graffiti prevention and removal

Related City Theme/Goals: Our Community – Diverse and Balanced – We will further develop and maintain the infrastructure and facilities to create aesthetically attractive and liveable towns which will develop into more diverse and balanced communities

Cleansweep Taskforce Strategic Goal: We will provide City services and develop community programs that result in a significant reduction in graffiti.

Ref ID (Corporate Business Plan 2012-2016)	Services	Actions required What services will Cleansweep offer to make this happen?	Timeframe		Budget		Performance Measures	Performance Progress
			Planned completion	Actual	Planned	Actual		
1.f.5.2	Facilitate initiatives to promote community safety in relation to graffiti	Coordinate graffiti removal contractor and removal requirements	Ongoing		\$60,000 (631600.3100)	\$16,500	Remove all offensive graffiti within 48 hours of reporting	On Target
		Implement 'Graffiti Report & Reward' advertising campaign	Nov 2014		\$10,000 (631600.3100) WAPOL grant funded	\$7,314	Advertising campaign completed Grant acquittal and evaluation completed	On Target
		Liaise with Department of Corrective Services (JJT) to assist with placement of young offenders to complete voluntary hours	Ongoing		\$Nil		Facilitate engagement of all offenders referred by WAPOL to remove graffiti	On Target
		Upload graffiti reports to WAPOL	Monthly		\$Nil	\$Nil	Provide graffiti statistical reports to WAPOL on a monthly basis	Delayed / Delays anticipated
		Develop & implement Community Art Project - Roebourne Basketball Courts	Oct 2014		\$78,000 (\$58,000 grant funded by WAPOL, DCS, RAG)		Significant reduction in graffiti levels Art project completed Evaluation as per project plan	Delayed / Delays anticipated
		Purchase & supply graffiti removal kits for community use	Oct 2014 then ongoing	Sep 2014	\$3,000 (631601.3101)	\$2,592	Kits are provided within 48 hours of request Scale of distribution	On Target

PERFORMANCE NOTES

- The graffiti removal contractor continued to work within a works programme to address graffiti, removing graffiti approximately 4 days per month. The issue of historical graffiti has been addressed through substantial expenditure over the last 2 years, which has significantly improved the visual amenity of the town sites within the City. The Contractor is now focussing his efforts on graffiti removal for more recent incidents. He continues to remove racist or offensive graffiti well within the required 48 hours of reporting.
- An advertising campaign to promote graffiti reporting and the graffiti rewards program recommenced in August, with a 12 week campaign underway. The community are providing reports, though numbers are not significant.
- The capacity to provide graffiti reports via the WA Police 'Goodbye Graffiti' database has been compromised, with the loss of the program during the transition from the Shire website to City website. City personnel are working on remediating the issue. In the interim, hard copy records are being maintained.
- The Roebourne Community Art project has progressed, though on a smaller budget than initially advised. It is anticipated that a quality and significant community art project can still be delivered with the revised budget. Funding has also been secured from WA Police, Roebourne Advisory Group and Department of Corrective Services. NBAC (Red Dirt Driving Academy), who are undertaking a community art project focussed on road safety (at the basketball courts), and the City have agreed to work in collaboration on the respective art projects to ensure economies of scale and quality community consultation. The project also now incorporates the newly completed Roebourne Skate Scape, which has increased the project scope significantly. Considering the scale of the project, a Request for Quote will be issued to local service providers to assist with the delivery of the City project. It is anticipated that the delivery timeframe of the project will be reviewed (due to the size of the project) and to allow strong community consultation during the design process, community participation in cultural ceremonies and climate conditions.
- Additional stocks of graffiti removal kits (community wipes) have been purchased and are available free for the community. The wipes are suitable for small scale graffiti removal from smooth surfaces, such as fences, letterboxes, playground equipment. Wipes can be sourced from all Libraries and the City Administration office. Request for quantities are not significant, but are well received by those that do utilise the kits.

LITTER MANAGEMENT

Develop and support initiatives that help reduce litter

Related City Theme/Goals: Our Community – Diverse and Balanced – We will further develop and maintain the infrastructure and facilities to create aesthetically attractive and liveable towns which will develop into more diverse and balanced communities

Cleansweep Taskforce Strategic Goal: We will build a community where residents work together to reduce the amount of litter produced

Ref ID (Corporate Business Plan 2012-2016)	Services	Actions required What services will Cleansweep offer to make this happen?	Timeframe		Budget		Performance Measures	Performance Progress
			Planned completion	Actual	Planned	Actual		
1.f.5.3	Facilitate initiatives to promote community safety in relation to litter	Support stakeholders participating in ICARE litter clean-ups	Ongoing		\$Nil		Number of clean-ups completed	On Target
		Support community groups participating in 'Bucks for Bags' program by supplying required resources	Ongoing		\$4,500 (631620.3101)		Replacement PPE & consumables purchased to maintain suitable array of stock	Not Started
		Facilitate community participation in Great Northern Clean Up	Oct 2014	Sep 2014	\$500 (631620.3101)	Nil	Community participation in GNCU	Completed
		Facilitate community litter clean-ups utilising the 'Bucks for Bags' program	Ongoing		\$30,000 (631620.3101)	\$6,524	Facilitate 6 community litter clean-ups per year Community participation rates No. bags collected & tonnages	On Target
		Assist community litter clean-ups by meeting associated tips fees	Ongoing		\$5,000 (631620.3101)	\$667		
		Compile and distribute traveller/car/camp litter kits through Visitor Centres and caravan parks	Mar 2015		\$2,000 (631620.3101)		Scale of distribution. Feedback from travellers	Not Started

		Expansion of 'What's Coming out your Rear End? Secure Your Load campaign	Dec 2014		\$9,000 (631620.3101)	Additional signage installed Community feedback on program	Not Started
		Implement litter educational programs	Oct 2014		\$12,000 (631620.1200)	Number of 'Captain Cleanup' performances Student participation rates	On Target

PERFORMANCE NOTES

- Nine ICARE clean-ups were conducted by ICARE stakeholders at designated locations (as outlined in the ICARE MOU). Where required, resources have been provided to participants, though most organisations when conducting their clean-ups are self-sufficient.
- The Karratha CARE group coordinated a community clean-up in conjunction with the Great Northern Clean Up at Watering Cove on the Burrup Peninsula. Due to the location and need to access the Cove via Woodside leased land, participation was limited to CARE group members. The group collected 20 bags of litter and numerous large items of flotsam from the beach.
- Four separate community litter clean-ups involving eight community groups (and approximately 138 individuals) have been completed, with participants collecting nearly 2000 bags of litter. Payments totalling \$6,524 have been made to these groups. It is expected the number of clean-ups will diminish over the next few months due to weather conditions.
- In total, 4.72 tonnes of litter (from community litter clean-ups) has been accepted at the 7 Mile Waste Facility. This is about half the amount collected the previous quarter. This may be attributed to the scale of the Wickham Tidy Towns clean-ups conducted, which have been smaller than usual.
- All Primary Schools have been contacted regarding interest in Captain Cleanup performances. Due to conflicts, it is proposed that performances will now be undertaken in April/May 2015. Responses from schools are still to be finalised, though initial contact has been positive.



ALCOHOL MANAGEMENT								
Develop and support initiatives that help reduce the harms caused by misuse of alcohol								
Related City Theme/Goals: Our Community – Diverse and Balanced – We will further develop and maintain the infrastructure and facilities to create aesthetically attractive and liveable towns which will develop into more diverse and balanced communities								
Cleansweep Taskforce Strategic Goal: We will work with community stakeholders and professionals to reduce the harms caused by the misuse of alcohol.								
Ref ID (Corporate Business Plan 2012-2016)	Services	Actions required What services will Cleansweep offer to make this happen?	Timeframe		Budget		Performance Measures	Performance Progress
			Planned completion	Actual	Planned	Actual		
1.f.5.4	Participate in initiatives to promote community safety in relation to alcohol	Attend Shire of Roebourne Liquor Accord meetings	Ongoing		\$Nil		CSC representation at all Liquor Accord meetings.	On Target
		Undertake review of Liquor Accord and relaunch Accord	Nov 2014		\$5,000 (Budget TBC)		Accord Policy document reviewed and accepted by Accord members	Not Started
		Attend West Pilbara Alcohol Management Groups meetings	Ongoing		\$Nil		Ensure attendance at West Pilbara Alcohol Management Groups meetings	On Target
		Expansion of street drinking awareness initiative	Ongoing		\$3,200 (Budget TBC)		Implement strategies to reduce incidence of street drinking and alcohol related anti-social behaviour	Not Started

PERFORMANCE NOTES

- Meetings have been held with police officers from the Pilbara Liquor Enforcement Unit in relation to the status of the Shire of Roebourne Liquor Accord and membership. Agreement on need for review of Accord document and regeneration of interest/membership from licensees in the Liquor Accord. Due to staff relocations, Police have suggested progress should be held over until the new Officer in Charge of the Unit commences (anticipated before Christmas 2014).
- Attended the West Pilbara Alcohol (& other drug) Management Group (WPAMG) meetings to work on further development of a new Alcohol (and other drug) Management Plan for the region.

ROAD/VEHICLE SAFETY MANAGEMENT								
Promote road/vehicle safety								
Related City Theme/Goals: Our Community – Diverse and Balanced – We will further develop and maintain the infrastructure and facilities to create aesthetically attractive and liveable towns which will develop into more diverse and balanced communities								
Cleansweep Taskforce Strategic Goal: We will partner with stakeholders to ensure a safe driving and pedestrian environment throughout the City.								
Ref ID (Corporate Business Plan 2012-2016)	Services	Actions required What services will Cleansweep offer to make this happen?	Timeframe		Budget		Performance Measures	Performance Progress
			Planned completion	Actual	Planned	Actual		
1.f.5.5	Participate in initiatives to promote community safety in relation to road safety	Promotion of road safety messages to road users	Ongoing - monthly		\$Nil		VMS deployed to coincide with ORS/roadwise road safety campaigns	On Target
		Attend PIRSA (Pilbara Industry Road Safety Alliance) meetings	Ongoing - monthly		\$Nil		Attendance at 75% of scheduled meetings	On Target
		Develop and implement road safety awareness campaigns	Mar 2015		\$2,500 Budget TBC		Advertising campaigns completed	Not Started
		Participate & support Road Safety Expo	Aug 2014	Aug 2014	\$2,000 Budge TBC	\$Nil	Participation in expo Students numbers attending	Completed

PERFORMANCE NOTES

- The Cleansweep Taskforce participated in the 'Keys for Life' Road Safety Expo, which was held on 6 August 2014 at the Karratha Leisureplex. Approximately 200 Year 10 students from St Luke's College and Karratha SHS attended the Expo, which featured displays and demonstrations from emergency service providers, government agencies and a guest speaker. The Cleansweep Taskforce shared a display with Rio Tinto (Rail) with display information focussed on rail safety and rail crossings and off road vehicle safety.
- The VMS has been used at regular intervals to promote road safety and safe driving messages throughout the City. Key messages related to community litter clean-ups, road closures and off road vehicle access messages.
- Activities within the Pilbara Industry Road Safety Alliance (PIRSA) have been focussed on development of a Strategic Plan for the next 2 years. This will assist with direction on programs the Alliance will focus on in the forthcoming 2 years. In addition to contributing to development and implementation of Alliance strategies, the City holds the Treasurer position.

GOVERNANCE

Related City Theme/Goals: Our Leadership – Responsive and Accountable: We will provide transparent and accountable local government service delivery that meets our communities' expectations

The Cleansweep Taskforce will operate within the Terms of Reference and to City business standards.

	Services	Actions required What services will Cleansweep offer to make this happen?	Timeframe		Budget		Performance Measures	Performance Progress
			Planned completion	Actual	Planned	Actual		
	Ensure the Cleansweep Taskforce operates within the Terms of Reference and to City business standards.	Hold regular Cleansweep Taskforce meetings	Ongoing - monthly		\$600 (316010.3101)	\$27	Meetings held on a monthly basis	On Target
		Develop and implement Cleansweep Taskforce Operational & Communications Plan	Ongoing		\$Nil		Quarterly reports submitted to Council and Taskforce Steering Group	On Target
		Regularly review and amend the communications & operational plan.	Ongoing		N/A		Plan goals reviewed and achievement measured.	On Target
		Develop & implement dedicated Cleansweep Taskforce website	TBC		\$20,000 Public Relations budget TBC		Website completed Website usage Community feedback indicates increased awareness of program	Not Started
		Development of new Cleansweep Taskforce Strategic Plan	Nov 2014		\$6,000 (316010.3101)		New plan completed and adopted by Council	Not Started

PERFORMANCE NOTES

- Cleansweep meetings have been held on a monthly basis, with agendas and minutes distributed to all stakeholders.
- The 2014/2015 Cleansweep Taskforce Communications Plan Operational Plan was finalised prior to commencement of the new financial year, with project implementation underway.